

# HMDC Model Congress (Bill Writing Template)

## BILL WRITING TEMPLATE

[Use this structure to write your bill. Replace text in brackets with your own content.]

A BILL TO [STATE THE MAIN ACTION OF YOUR BILL IN ONE LINE]

PURPOSE: [Write 1-2 sentences explaining what your bill will do and why it is needed.]

### SECTION 1: PROBLEM DESCRIPTION

- [State the current problem - use facts and numbers if possible]
- [Explain who is affected by this problem]
- [Describe why current laws don't solve the problem]
- [Explain why we need to fix this now]

### SECTION 2: PROPOSED CHANGES The Federal Government shall:

- A. [List the main action your bill requires]
  - [Detail specific step 1]
  - [Detail specific step 2]
  - [Detail specific step 3]
- B. Exceptions allowed for:
  - [List any exceptions]
  - [Who doesn't have to follow the law]
  - [Special cases where law doesn't apply]

### SECTION 3: IMPLEMENTATION

- A. [Name the government agency] will:
  - [List what they must do first]
  - [List what they do next]
  - [List how they will check progress]
  - [List what reports they must make]
- B. [Name who else must help] must:
  - [List their first responsibility]
  - [List their second responsibility]
  - [List their third responsibility]
  - [List their fourth responsibility]

### SECTION 4: FUNDING

- A. Total estimated cost:  
[Give total amount] over [number] years
  - [Amount for first major expense]
  - [Amount for second major expense]
  - [Amount for third major expense]

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B. Funding sources:

- [Where first part of money comes from]
- [Where second part of money comes from]

## SECTION 5: EXPECTED BENEFITS

A. [First type of benefit]:

- [List specific benefit 1]
- [List specific benefit 2]
- [List specific benefit 3]

B. [Second type of benefit]:

- [List specific benefit 1]
- [List specific benefit 2]
- [List specific benefit 3]

## SECTION 6: EFFECTIVE DATE

This act shall take effect on [Month Day, Year].

Respectfully submitted,

Representative [Your Name] [Your State/District]

[Your Committee Name]

### WRITING TIPS:

1. Be specific - explain exactly what should happen
2. Use numbers when possible
3. Check that every section connects to your main goal
4. Make sure your funding covers all costs
5. Think about possible problems and include solutions
6. Use clear, simple language
7. Double-check your dates are realistic
8. Include all necessary details about who does what

### REMEMBER:

- All sections must be completed
- Each bullet point needs specific information
- Dates must make sense
- Costs must be realistic
- Benefits must be clear